

U.S. EXTRACTIVE INDUSTRIES TRANSPARENCY INITIATIVE

Public Workshop: Establishing and Supporting the USEITI MSG

10:00am-4:00pm EDT, June 22, 2012

U.S. Department of the Interior, 1849 C St, NW, Rooms 7000A and B

Washington DC, 20240

Tel. 202-254-5573

AGENDA

Goals

- Engage diverse sectors and participants
- Seek to answer key questions relating to establishing a Multi-Stakeholder Group (MSG) and a Secretariat to support the MSG
- Prepare sectors to self-organize for naming initial representatives to the MSG

Groundrules

- Participate actively—be ready to brainstorm creatively and collaboratively across sectors
- Focus on the task at hand today: establishing and supporting the USEITI MSG
- Discuss and debate the MSG process issues under consideration but avoid trying to resolve substantive issues of scope or detail
- Offer your very best advice on process questions from the perspective of your organization, your sector, and what would work best in general for all
- Seek to participate for the full time since many of the questions are interrelated

Note: In order to foster greater openness and sharing of ideas, Chatham House Rules will apply to this workshop. Accordingly, the facilitator will provide a summary of major discussion points throughout and at the end of the meeting, but no comments or suggestions will be attributed unless the speaker specifically requests it for oneself.¹

Agenda

- 9:00 *Participants are welcome to utilize break-out rooms to convene sector meetings prior to the workshop. Space will be provided but facilitation will not.*
- 10:00 Welcome/Overview of the Workshop Agenda and Key Questions
- 10:15 Introductions
- 10:30 Brief Presentation on the Assessment Findings
- Presentation
 - Questions

¹ See: <http://www.chathamhouse.org/about-us/chathamhouserule>

- 10:50 Break into smaller multi-sector groups
- 11:00 Structure of the MSG: What are the pros and cons of the various structures proposed for the MSG in the assessment?
- Small, mixed sector group work
 - Complete worksheet
- 12:00 Report-outs with full group
- 12:30 Lunch Break
- 1:30 Full Group Brainstorm: What are ideas and options for involving other entities who wish to participate but may not be represented on the MSG?
- Observers or liaisons?
 - Affiliates, supporters or “Friends of USEITI”?
- 1:50 Break into smaller multi-sector groups
- 2:00 Composing the MSG
- Small, mixed sector group work
 - Complete worksheet on key questions
- 2:45 Report-outs with full group
- 3:00 Full group brainstorm: What do we need to establish the Secretariat and support the work of the MSG?
- How to staff the Secretariat? Who should be represented?
 - Where to house it organizationally?
 - Where to house it physically?
 - How to support it financially and with in-kind resources?
- 3:30 Summarize the Day/ Next Steps
- 4:00 Adjourn